

ILMA 2017 ANNUAL MEETING

Shifting Gears – Innovating the Future

TO QUALIFY FOR EARLY REGISTRATION, YOUR REGISTRATION FORM AND PAYMENT MUST BE RECEIVED BY SEPTEMBER 1.

TO BE INCLUDED IN THE FINAL REGISTRATION LISTS IN THE REGISTRATION BOOKLET, ILMA MUST RECEIVE YOUR REGISTRATION PAYMENT BY SEPTEMBER 8.

USE ONE FORM TO REGISTER ATTENDEE AND SPOUSE/GUEST

MEETING AND SPORTS TOURNAMENT REGISTRATIONS ARE SEPARATE FORMS.

1. CONTACT INFORMATION

Check here if you are a first-time Annual Meeting Attendee

PLEASE LIST INFORMATION AS YOU WOULD LIKE IT TO APPEAR ON YOUR BADGE AND THE REGISTRATION LIST

Attendee Name: _____ Nickname for badge: _____

Title: _____ Company: _____

Mailing Address: _____ City/State/Zip: _____

Phone: _____ Fax: _____ Email: _____

Spouse/Guest Name: _____ Nickname: _____ Email: _____

2. MEETING REGISTRATION

	EARLY REGISTRATION THROUGH SEPT. 1	AFTER SEPT. 1	
<input type="checkbox"/> ILMA Member	\$1045	\$1,145	\$: _____
<input type="checkbox"/> Spouse/Guest	\$350	\$350	\$: _____
<input type="checkbox"/> Non Member <small>First-Time Attendee Only</small>	\$2,550	\$2,550	\$: _____
<input type="checkbox"/> Non Member <small>Repeat Attendee</small>	\$5,050	\$5,050	\$: _____
2. Meeting Total = \$:			_____

3. SPECIAL EVENTS

Please check the special events you plan to attend so we can make sure we have enough tables, chairs, food & drink for all!

Monday, October 16

12:15 pm – 1:30 pm: Lunch Session with Speaker

Tuesday, October 17

WILMA Book Club: 9:00 am – Noon

President's Dinner – 7:30 pm - Midnight

4. PAYMENT INFORMATION

NO REGISTRATIONS WILL BE PROCESSED WITHOUT PAYMENT

Section 2 Total = \$: _____

Check for amount payable to ILMA is enclosed.

CANCELLATION POLICY

- All refund requests must be made in writing.
- Full refund (less \$75 processing fee) through Friday, **September 1**
- 50% refund from **September 2 - September 22.**
- No refunds will be granted after **September 22.** Exceptions may only be granted by the ILMA CEO after the conclusion of the meeting.
- Any hotel cancellation fees are separate – please contact the hotel directly to cancel reservations.

Office Use Only: Batch _____ Date _____ Init. _____

CF _____ CS _____

ILMA will send your confirmation via email within 10 business days after receiving your check for payment. Copy this form for your records.

ILMA Code of Conduct - Your registration for the ILMA Annual Meeting acknowledges your acceptance of the following code of conduct at all events and activities. You are expected to act in a professional and courteous fashion to all attendees and staff throughout the ILMA Annual Meeting. ILMA expressly disclaims any liability arising out of your consumption of alcoholic beverages in conjunction with the ILMA Annual Meeting. You are responsible for your own well being. ILMA expressly disclaims liability for any acts or omissions of attendees resulting from excessive drinking, recklessness or negligence on the part of any participant(s). ILMA reserves the right to revoke your registration at any time for your breach of the foregoing.

